UPLOADING YOUR WORK TO COMPLETE AN ASSIGNMENT

Word Documents, Powerpoints, Images.



Firstly, click on classwork at the top of the page.



Then find the homework/activity/assignment you want to hand in and click 'View Assignment'



When the assignment opens, click '+ Add or Create'

If you have saved your work onto your computer/laptop and want to upload it from your computer, click 'File'.

Locate your file on your computer and click 'open'



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Your home will upload.

When it has completed uploading, click 'Hand In'



Work can also be uploaded directly from your Google Drive (google docs or saved to google drive).

Click '+ Add or Create' and click Google Drive.

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Click 'My Drive' and double click on 'Classroom'



You most recent work will come up first in 'recent' or you can click on your class name (Bongos) and find the work you want to upload.

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